

Standards of Student Conduct Modesto Junior College Library & Learning Center

The Library & Learning Center (L & LC) provides access to books, magazines, newspapers, journals, DVDs, videos, online research databases, tutoring services, and computers. These services are available to student, faculty and staff patrons. Per YCCD Board Policy 3501, a student patron is a person who is enrolled in one or more classes during the current semester at Modesto Junior College.

All employees and patrons of the library will be treated in a respectful manner. The L & LC follows MJC's Student Code of Conduct. Copies of that document and the L & LC Standards of Student Conduct are available at the Welcome Desk.

The Library & Learning Center welcomes all MJC students. The following guidelines create mutual respect in our collaborative space:

- Our staff and librarians are here to help you; please treat them with respect;
- Our facility is open to all students engaged in academic work;
- All patrons must present ID upon request of staff or librarians;
- Drinks with secure tops are welcome; other drinks and food can be enjoyed outside;
- Cell phones and other electronic devices need to be silenced;
- Only four patrons per table. Please book a study room for groups of five or more;
- Collaborative spaces can get loud; please be respectful of your neighbors by speaking softly, and
- Computer usage must exclude offensive and pornographic material

The following conduct in the Library & Learning Center shall constitute good cause for disciplinary action:

- Causing, attempting to cause, or threatening to cause physical injury to another person. Library staff will immediately contact Campus Safety for any incident involving violence, threats, hate crimes or if a weapon is observed;
- Causing or attempting to cause damage to District property or to private property on campus;
- Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus. The library has a stewardship responsibility to protect and secure the public investment in library materials. Should there be reasonable suspicion to believe that a theft of library materials has occurred, Campus Safety will be contacted to conduct an investigation in accordance with California Penal Code Section 490.5;

- Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel;
- Engaging in expression which is obscene;
- Persistent, serious misconduct where other means of correction have failed to bring about proper conduct;
- Accessing internet sites which contain pornographic content, or offensive material with no educational intent;
- Violation of District computer use guidelines;
- Obstruction or disruption of teaching, research, administration, disciplinary proceedings, or other college activities, including its public service functions, or any other authorized activities, and
- Creating or contributing to the creation of an atmosphere that is not conducive to learning and study.

Patrons who do not observe the Standards of Conduct will be subject to the following:

- A. A staff member may ask for the patron's name and Modesto Junior College identification number or MJC student identification card.
 1. In the event that the patron is not a currently enrolled MJC student, the patron will be asked to leave the library. Security may be called. The patron may not be allowed to return to the library until such time that the patron may become a currently enrolled student.
 2. In the event that the patron is a currently enrolled MJC student, a behavior modification will be requested and the library staff member will suggest more acceptable behavior. The library staff member may complete a MJC Student Conduct Form to document the situation. The Conduct Form will be submitted to the Library Dean.
- B. Should the student patron's behavior not change as requested by the library staff member.
 1. The student may be asked to leave the Library & Learning Center and may not be allowed to return to the facility until he or she has met with the Dean.
 2. If not already completed, an MJC Student Conduct Form will be completed by the staff member and submitted to the L & LC Dean.

3. The Dean may request a meeting with the student. Should the student not meet with the Dean, the matter may be referred to the Student Discipline Officer who may place a hold on the student's account until such time that the student meets with the Dean. If a meeting with the student is requested, the student may not return to the library until after meeting with the Dean. In a meeting with the student, the Dean will address concerns the student may have, clarify expectations for improved behavior, and outline the violation(s) of Standards of Conduct. A letter will be written to clarify the outcome of the meeting and to set a timeframe within which library privileges may be revoked.